



KS 02

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**Professional License renewal application Form**

( ) Teacher ( ) Education Institution Administrator ( ) Educational Administrator  
( ) Educational Supervisor

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Date.....Month .....Year.....

I ,Mr/Mrs/Ms/others,.....Middle name .....Last name.....

Identification Card or Passport No. ....

License No.....

Date of issue...../...../....., valid until...../...../.....

Contact Address ( ) residence **or** ( ) workplace, at.....

No.....Village No.....Lane.....Road.....

Sub-district .....District.....

Province....., Postcode.....

e-mail address.....

Telephone.....Mobile phone.....

I hereby request for renewal the Professional License and enclose all supporting documents as follows;

1.  A copy of House Registration  A copy of Identification Card /Passport  
 A copy of a Government Official ID Card
2. One photograph; one inch, full-faced without sunglasses and taken no more than 6 months
3.  An applicant's Qualification Identification Form;  
 Teacher (KS 02.10)  Education Institution Administrator (KS 02.20)  
 Educational Administrator(KS 02.30)  Educational Supervisor (KS 02.40)
4.  License Renewal Fee, 200 Baht, paid with  
 cash  pay at post service
5.  Other documents, please specify .....

I hereby verify that I have met qualification as set forth in the Notification of the Teachers' Council of Thailand Board on Qualifications requirements of an applicant for renewal of Professional License B.E. 2552(2009)

Singed.....applicant  
(.....)

.....  
(.....)  
Examiner

## **Guide for Applicant**

1. Fill in the application form with complete fact in clearly hand-writing or print and sign the form.
2. Make circle or underline a title before the name.
3. Please specify the contact address for sending all related documents or for asking additional information.
4. One photograph should be attached to the application form.
5. Attach a form of Qualification Identification;
  - Form KS 02-10            - For renewal of Teachers License
  - Form KS 02- 20        - For renewal of Education Institution Administrators License
  - Form KS 02- 20        - For renewal of Educational Administrators License
  - Form KS 02- 20        - For renewal of Educational supervisors License
6. Other related documents (if any) i.e.
  - a copy of certificate showing permission to change personal name **or**
  - a copy of certificate of marriage /divorce
7. “Examiner” means a person assigned by the school/institution’s Headmaster to examine the accuracy of the renewal form.